

SECRET

OL/FMG WEEKLY REPORT

PERIOD ENDING 9 NOVEMBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

None

2. Major Events that Have Occurred During the Preceding Week:

a. Status of South Side Chilled Water Lines: On 3 November, the Chief, Headquarters Division, FMG/OL, briefed the Director of Logistics (D/L) on the status of the south side chilled water lines. FMG has been advised to proceed with getting a contract with Bechtel. Additional tests have been completed on the chilled water line and the average leak rate is 16.4 gpm. This information will be forwarded to Bechtel for their use in the study and design for repairs. *plans for immediate*

b. During the period 1 - 4 November, the Contracts Branch issued the following contract modifications:

(1) Cooper Lecky Architects, Incorporated - to provide additional Architectural/Engineering Support during the Cafeteria Expansion Phases II and III construction. This modification (\$200,000) increases the contract value to \$1,484,096.

(2) Doyle, Incorporated - to proceed with Bid Item 2 (Alternate 1) to provide food service equipment and related work in the Food Court for the Oriental Food Outlet and the Salad Bar Food Outlet. The total price for completing the Cafeteria Expansion Phases II and III was increased by \$170,000 to \$4,357,000.

(3) Smith, Hinchman & Grylls Associates, Incorporated - to acquire an additional level of effort for supplemental Architectural-Engineering Services to support the fit-up renovations in the New Headquarters Building. This modification (\$125,000) increased the contract value to \$315,000 and extended the period of performance from 30 September to 31 December.

SECRET

SECRET

c. Backfill Project:

(1) The 5G/GG corridors renovation for the Office of Imagery Analysis is now out for bids. The estimated cost for this project is \$1,432,000 and the bids are due 8 December.

(2) Demolition work for the Office of Information Technology (OIT) GC03 computer center continues and is now approximately 85% complete. The submittal for the Uninterruptible Power Supply (UPS) equipment, a long lead-time item was incomplete and was rejected by HCB engineers.

(3) On 2 November, the Contracts Branch issued a Firm-Fixed-Price contract in the amount of \$89,664 to Kleen All of America, Incorporated, to remove asbestos from the BC Corridor and Steam Room in the Original Headquarters Building in support of the Headquarters Backfill Program.

e. New Headquarters Building (NHB):

(1) An additional 3,000 square feet of space on the fourth floor of the North Tower, NHB, has been allocated to the OIT to meet its requirement to house 66 people on a temporary basis. With this additional space, OIT will occupy approximately square feet of space on the floor with a density of square feet per person. OIT has agreed to occupy the space without any permanent construction to avoid causing delays in their scheduled move from the Original Headquarters Building. ~~Offices will be created utilizing 80-inch modular partitions.~~

SECRET

SECRET

✓
25X1
15 Nov

(2) Wall Sound Proofing: To decrease the sound transmission through the NHB hollow partition walls, the Design & Engineering Branch is proposing to fill these walls to capacity with blown insulation. A test will be made in the Inspector General (IG) office Area. The sound level transmission through the hollow walls of an office will be measured. These walls will be filled to capacity with blown insulation. The sound level transmission test will be repeated. If the sound attenuating results are adequate the process will be implemented elsewhere in response to component requests. The cost estimate to blow insulation into an existing hollow wall is \$1.25 per square foot of surface. The test is planned for the week of 6 November.

No
7 ✓
25X1
25X1

(3) Security Trash Chutes: On 1 November, repair efforts were successful on the South Tower Chute. This chute was tested and bags were conveyed from the sixth floor down to the ground floor receiving area. However, operational status at this time should be considered as minimum acceptable. the General Services Administration (GSA) is inspecting the repairs to evaluate quality and dependability. The contractor started repair efforts to the North Tower Chute on 1 November and is expected to continue this effort until the chute is repaired to an acceptable level.

No
25X1
25X1

f. Jogging Track Project: This project is on hold pending a funding decision from FMG management. Alternatives are being developed by the Project Officer and Dewberry & Davis and will be presented to Management for consideration by 10 November.

No
25X1

g. Child Day Care Center (CDCC) Project: Hitt Construction has continued earthwork, grading and stake out at the CDCC site. A temporary construction road has been built for access to the project site.

No
25X1

h. On 3 November, the Chief, Services Division (SD), and the Chief, Mail and Courier Branch, SD, met with a representative from Foreign Broadcast Information Services (FBIS) to discuss the potential utilization of Federal Express services by FBIS in the movement of material

No
25X1

i. First Floor Re-roofing Project: The first floor re-roofing project is approximately 85% complete. As of 4 November approximately 132,000 square feet of old roof has been replaced with new 3-ply roofing membrane. This completed the membrane work on this project. Installation of ballast is scheduled to start the week of 7 November. The project completion date remains at 24 January 1989.

SECRET

SECRET

*Report late
with more
details known.*

j. Action is underway to have a telephone installed at the Headquarters Building shuttle bus loading area to permit customers to contact the Motor Pool directly should questions arise. Currently, customers must enter the building to get access to a telephone, causing the customers to miss their transportation.

25X1
25X1

25X1

No

1. Renovation Activities at the E-Street Complex: A meeting was held on 2 November with representatives from all components planning to occupy the buildings as well as support groups involved with building services and moving. Construction schedules and moving dates were discussed to clear the air and update all parties concerned. A schedule for moving components will be coordinated through Building Services Branch and Field Building Branch. Components will be kept informed of any changes.

No

Painting has begun in the East Building. Demolition and construction continues in the South and Central Buildings. Painting on one floor of South Building is scheduled to begin the week of 7 November after which carpet replacement will begin.

25X1
25X1

25X1

SECRET

Page Denied

SECRET

25X1

Done YES

3. Upcoming Events:

25X1

a. During the week of 14 November, contractors will be performing maintenance work on passenger elevators 3, 4, 7, 8, 13, and 16 in OHB. Only one elevator in a bank will be out of service at a time. A compound notice will go out.

25X1

4. Management Activities and Concerns:

25X1

a. Personnel Reassignments:

25X1

who converted to the Supply (MLS) career field, reassigned to Supply Group.

b. Escort Problem: Allied custodial continues to find it increasingly difficult to perform their assigned duties due to lack of escorts. The lack of escorts is affecting their ability to clean our buildings. Following are recent statistics:

No

Date	Requirement	Received	Shortage
10/26	49	34	15
10/27	56	41	15
10/28	58	23	35
10/31	47	28	19
11/01	42	29	13
11/02	55	29	26
11/03	58	28	30

25X1

25X1

Chief
Facilities Management Group

SECRET